

# ALPINE LUMBER COMPANY

## POSITION DESCRIPTION

Date: **January 1, 2012**

Position Title: **Driver**

Employee Classification: Hourly  Exempt  Non-exempt

Supervision Required: Minimal  Routine  Direct

Supervised By: **Operations Manager, Assistant Manager**

### Essential Function:

Operate a Company vehicle in a safe, accurate, on-time delivery of materials to customers on job-sites. Operates vehicle in compliance with all Federal, State, and local laws and regulations and in a courteous manner throughout the community.

### Job Duties / Responsibilities:

Know, understand, and abide by all Federal, State, and local laws and regulations.  
Maintain vehicle in compliance with Company and government regulations.  
Safely securing and care of material on truck in compliance with Company procedures.  
Maintain positive customer relations on jobsites.  
Follow jobsite safety rules.  
Assist with lumberyard operations as necessary and all other work related jobs as assigned by supervisor.  
Maintain the Company vehicle's emergency equip, logs, inspections, and cleanliness.  
All other job-related activities requested by Supervisor.

### Education / Training / Licenses Required:

H.S. diploma preferred.  
CDL license for advanced career opportunity.  
Class A and B licenses, clean MVR and medical screening.

### Experience / Skills Required (length and type):

Ability to read, write and effectively communicate in English.  
Basic math skills, addition, subtraction, multiplication.  
Clean driving record, valid Colorado / New Mexico Drivers license.

### Physical, Environmental Factors:

Ability to lift and move weights in excess of 50lbs repeatedly, work outdoors in harsh weather.  
Ability to maneuver self and/or materials on and off of truck and operate large vehicle with manual transmission..  
Ability to secure loads using manual tie-down system.